

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, MARCH 16, 2015 – 6:00 P.M.
CITY HALL**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; GEORGE HOLT; LYN PACE; SARAH DAVIS; COUNCILMEMBER DAVID EADY NOT IN ATTENDANCE

OTHERS PRESENT: Bob Schwartz, City Manager; Luran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; Mike and Cheryl Ready, Hoyt & LaTrelle Oliver, Kendra Mayfield, Janice Wearing, Lisa Dorward, Norbert Thompson, Betty Griggs, Vivian Harris, Penny Windham, Anderson Wright, Michael Besaw, Carol and Neil Penn, Charles Green, Robert Jordan

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor

Honorary Councilmember

Mayor Jerry Roseberry introduced Carol and Neil Penn as Honorary Councilmembers for April appointed by Councilmember Terry Smith. Everyone celebrated and joined in singing happy birthday to Mr. Penn as Mrs. Penn presented him with a birthday cake.

Mayor Announcements and Reminders

Mayor Jerry Roseberry – The city has been invited to be a sponsor of the Georgia Trail Summit in Athens June 4-6, 2015. A contribution of \$250 qualifies for two registrations (\$180 value), recognition in literature and a table in the networking area. The meeting is being sponsored by the National Park Services, Georgia Parks Department, NEGRC (North East Georgia Regional Commission) and others. John Devine of NEGRC is chairing the Host Committee. Everyone was in favor of the registration and promoting the city.

Mayor Jerry Roseberry – Made recognition of the passing of long time Oxford resident and Journalist Claude Sitton who set the pace for reporters covering the civil rights movement in the South in the 1950s and '60s and later won a Pulitzer Prize for distinguished commentary. Sitton was 89 years old.

City Entrance Signs

The ad hoc committee of Councilmembers Smith and Davis and Judy Greer reported on several alternatives for colors of the entrance signs and demonstrated four color options and language for the signs. This item will be on the April 6, 2015 agenda for a vote.

July 4th Parade

Councilmember Sarah Davis gave an update as Chairman of the Parade Committee. Items for discussion were as follows:

1. Committee members – Sarah Davis as Chairman, Luran Willis and Lisa Dorward. We will be asking members of the Lions Club to join the committee.
2. Parade Route – Chairman Davis stated we need final decision on the Parade Route by the April 6, 2015 Regular Session as we have to send request to interrupt traffic to DOT by April 7, 2015.
3. Nominations for Parade Marshall should be submitted at the April 6th 2015, regular meeting for a vote or may be submitted to Chairman Davis prior to the April 6th meeting.
4. We need to ask for volunteers for Uncle Sam.

Whatcoat Street

City Engineer Robert Jordan presented council with several proposals for a layout of Whatcoat Street. Council asked that he develop a layout and cost concentrated on the mini roundabout and bring it back to council at a later date.

Utilities

Lisa Dorward of 1008 Emory Street presented a report regarding utilities and city policies with comparison to Georgia Power's rate plan and policies. Lisa asked that Oxford establish a program of assistance to help our neighbors suffering from financial hardship. This program would include: An application process to establish financial hardship, reduced rates for families within determined income levels, establishing a special fund similar to Project Share. She also asked that the excessive late fees be abolished. Lisa also asked that we adopt Georgia Power programs which offer a flat-rate pay program, discounted rates for seniors and the disabled and installment payment plans as well as adopt a humanitarian policy of placing a moratorium on disconnections during winter and summer months. In conclusion Lisa asked council to assign a committee to research a program called Pace Financing (Property assessed clean energy) which is a means of financing energy efficiency upgrades or renewable energy installations for buildings. The Pace program financing pays for 100% of the costs for making a home or building energy efficient. In reply to some of Lisa's concerns and questions Mayor Roseberry provided statistics on the decreased number of disconnects now compared to four years ago while the number of delinquents remain the same. He explained how the city absorbed the 16% increase when MEAG raised their cost rather than passing it along to the citizens, the city refunded deposits to customers who met certain requirements, the city now accepts credit cards as a payment option. As reply to Lisa's concerns regarding additional charges on the utility bills, Councilmember Terry Smith explained the (PCA) Power Cost Adjustment and the (ECCR) Environmental Cost Compliance Recovery. Councilmember Lyn Pace concurred with Ms. Dorward in that the city should provide some type of assistance for those citizens who cannot afford to pay their utility bill and/or research the possibility of some type of hardship fund. Mayor Roseberry expressed how the city is always looking for ways to provide better services to its citizens and thanked Lisa for her presentation.

1020 Emory Street

Mr. Michael Besaw spoke to council regarding the possibility of purchasing a small lot from the city to add some space to his property at 1020 Emory Street as he presented at the March 2nd meeting. Mr. Besaw presented a letter in support of his request and asked council for consideration for assistance with his options. After discussion of his options Mayor Roseberry said council has not made any decision at this time. This item will be moved to a later date.

Coke and George Street Rights-of-Way

City Manager Bob Schwartz provided a draft copy of the license agreement discussed at the March 16th Work Session with a copy of the survey prepared by City Engineer Robert Jordan. It was agreed this item would be moved to the April 20th Work Session.

Sewer Availability Ordinance

City Manager Bob Schwartz – We had the first reading of an ordinance to require a charge for sewer availability. The city attorney will have a report on its legality before it is considered for a second and final reading at the April meeting.

101 Longstreet Circle

**OXFORD MAYOR AND COUNCIL
WORK SESSION
MONDAY, MARCH 16, 2015 – 6:00 P.M.
CITY HALL
A G E N D A**

1. **Honorary Councilmember** – Councilmember Smith has appointed Neil and Carol Penn as the joint honorary councilmembers for April. Their city tour was Friday, March 6th.
2. **Mayor's Report** – The city has been invited to be a sponsor of the Georgia Trail Summit in Athens June 4 -6, 2015. A \$250 donation gets two free registrations (\$180 value), recognition in literature and a table in the networking area. The meeting is being sponsored by the National Park Service, Georgia Parks Department, NEGRC (North East Georgia Regional Commission) and others. John Devine of NEGRC is chairing the Host Committee.
3. **City Entrance Signs** – The *ad hoc* committee of Councilmembers Smith and Davis and Judy Greer will report on several alternatives.
4. * **July 4th Parade** – Councilmember Davis is chair of this committee. Please review the attached DRAFT of the proposed parade route for 2015.
5. **Whatcoat Street** – We will have a proposed layout to discuss with Robert Jordan.
6. **Utilities** - Lisa Dorward has requested a discussion regarding utility policies.
7. * **1020 Emory** – Mr. Michael Besaw spoke at the March 2nd meeting to explore the possibility of purchasing a small lot from the city to add some space to his property at 1020 Emory. We will discuss our options before placing this on the agenda for the April 6th council meeting. We have attached a copy of Mr. Besaw's request.
8. * **Coke and George Street Rights-of-Way** – We will continue the discussion of a possible license to use city right-of-way. We have attached (08a) a copy of the survey prepared by Robert Jordan and (08b) a draft of the license agreement discussed at the last meeting.
9. * **Sewer Availability Ordinance** – We had first reading of an ordinance to require a charge for sewer availability. The city attorney will have a report on its legality before it is considered for second and final reading at the April meeting. We have attached a copy of the ordinance.
10. **101 Longstreet Circle** – This burned out house was donated to the city. We will have prices to demolish it and include a discussion of the cost we may incur for asbestos removal.

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Home > LOCAL > Oxford resident Claude Sitton dies at 89

Updated: March 10, 2015 2:23 p.m.

Oxford resident Claude Sitton dies at 89

Sitton won the Pulitzer Prize for distinguished commentary



COMMENT ALERTS E-MAIL PRINT



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ATLANTA (AP) — Journalist Claude Sitton, who set the pace for reporters covering the civil rights movement in the South in the 1950s and '60s and later won a Pulitzer Prize for distinguished commentary, died Tuesday. He was 89.

Sitton's son Clint said his father died Tuesday in Atlanta. He had been under hospice care with heart failure.

Sitton taught with Emory in the early 1990's, served as a member of the Board of Counselors of Emory's Oxford College and helped establish Emory's Journalism program in the mid-1990s, according to the school. He was an Oxford resident.

"I'm very honored to know Claude and Eva Sitton when they retired in Oxford and restored one of the oldest historic homes in town," said retired Oxford City Councilman Hoyt Oliver.

Oliver said Claude was an active member of the Oxford community, both in restoring his home and being an active leader when the city of Covington was working on expanding the airport. Claude Sitton also helped shape a new generation through his work at Oxford College.

"He was a crusty, intelligent, sharp humorous, great citizen and we will miss him a lot," Oliver said.

Sitton, a Georgia native, began crisscrossing the South for The New York Times in 1958 and became a leading figure among the reporters covering the civil rights struggle, said Hank Kilbanoff, who co-authored "The Race Beat: The Press, the Civil Rights Struggle and the Awakening of a Nation."

"What made him the gold standard was that he went where other reporters didn't go, and once he got there they followed," said Kilbanoff, former managing editor of The Atlanta Journal-Constitution.

Related Content

Remembering the March 50 Years Later (August 27, 2013)

The Raleigh News and Observer: Sitton, Pulitzer-prize winning Journalist and N&O editor, has died (March 10, 2015)

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Sitton had joined the Times after working as a wire service reporter and for the now-disbanded U.S. Information Agency, serving as a liaison between diplomats and the media. Klibanoff said Sitton felt determined to give an honest account of the racial struggle in his native South and catapulted the newspaper into a leading role in covering the movement.

"It was not that Claude was some flaming liberal or liberator," Klibanoff said. "He just liked a good story and liked to have it first. And frequently he was reporting on injustice — and they knew, on the civil rights side, that if The New York Times wrote about it, it would get attention from important people."

In a 1962 article, Sitton described a voting rights meeting at a church in Terrell County, Georgia, that was interrupted when the sheriff and his deputies entered, demanding information. One smacked his heavy flashlight into his palm while another ran his hand over his cartridge belt and revolver. Sitton opened his account with a direct quote from the sheriff: "We want our colored people to go on living like they have for the last 100 years."

After reading Sitton's front-page report in The Times, Klibanoff said, then-Attorney General Robert Kennedy dispatched a team to Terrell County. They sued the sheriff less than two weeks later.

Sitton "had both a physical and a mental toughness," Klibanoff said. "He was not going to be intimidated ... He felt that as a reporter — certainly as a reporter for The New York Times — it was essential for him to see with his own eyes and not to just be relaying what other people saw."

Veteran Georgia journalist Bill Shipp, who was with Sitton during that Terrell County meeting, said when the sheriff asked Sitton to identify himself, Sitton replied, "I'm an American, sheriff. Who are you?"

"I thought, by God, that's the end of us," Shipp said. "He did not flinch and he didn't back down. He was a brave man. But he was more than just brave. He was a first rate journalist. When Claude was around, we all gathered in his room to compare notes. He was the kind of unofficial squad leader of the reporters covering civil rights."

Sitton later served as The Times' national news editor and went on to become editor of The News & Observer in Raleigh, North Carolina. In 1983, his commentary for that newspaper won the Pulitzer Prize.

Frank Daniels Jr. was general manager of the Raleigh paper when his father and uncle hired Sitton.

"I thought he had the push and aggressiveness and also the ability to listen," Daniels said. "He was aggressive, but he could also be thoughtful. ... He wanted to listen to what people had to say, but he had no fear of people in power."

Sitton's work covering civil rights was one of the reasons that the Daniels' family wanted to hire him.

"He had a very, very human side to him," he said. "He was always concerned about people who were being mistreated by people in power. It was his natural instinct to support them or at least to see if they really were being mistreated. He would have made a damn good lawyer."

Former News & Observer managing editor Hunter George said in an email that "Claude was a crusader."

"He had an absolute conviction of right and wrong, justice and injustice. He was a powerful presence, both in the newsroom and in the state," he said.

He added, "He was a liberal editor in a state that kept sending Jesse Helms to the Senate, and that took courage."

When Sitton retired, the family asked his wife, Eva, what her husband would like for a gift, and she said a horse. So they gave him a horse named Jesse "so he could keep on riding Jesse" — a reference to then-GOP senator.

Associated Press writers Martha Waggoner in Raleigh, North Carolina, and Jeff Martin in Atlanta and Bryan Fazio of The Covington News contributed to this report.

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10. Independent review finds Master Water Plan flawed

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Columnists

STATE

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1839

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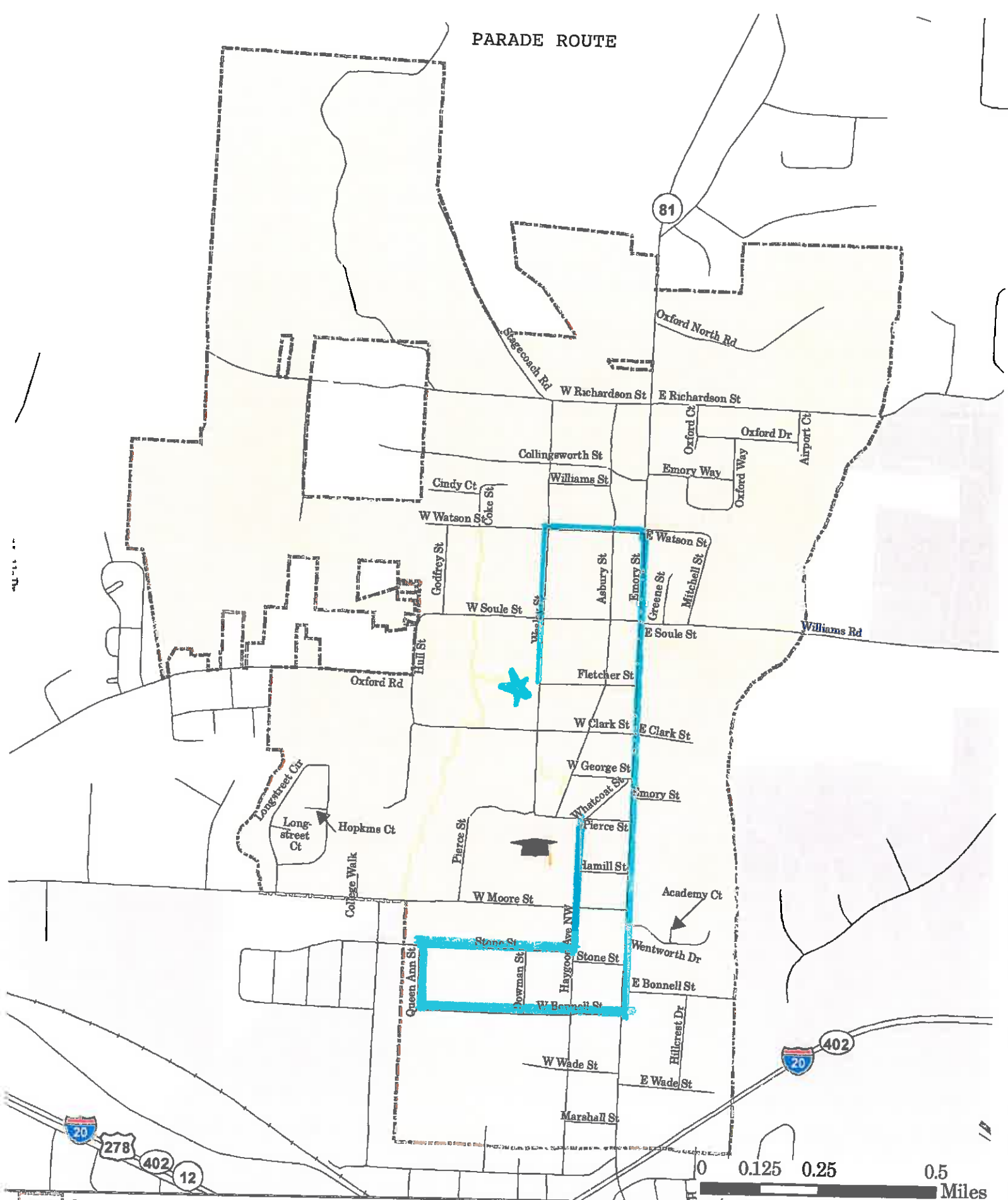
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PARADE ROUTE



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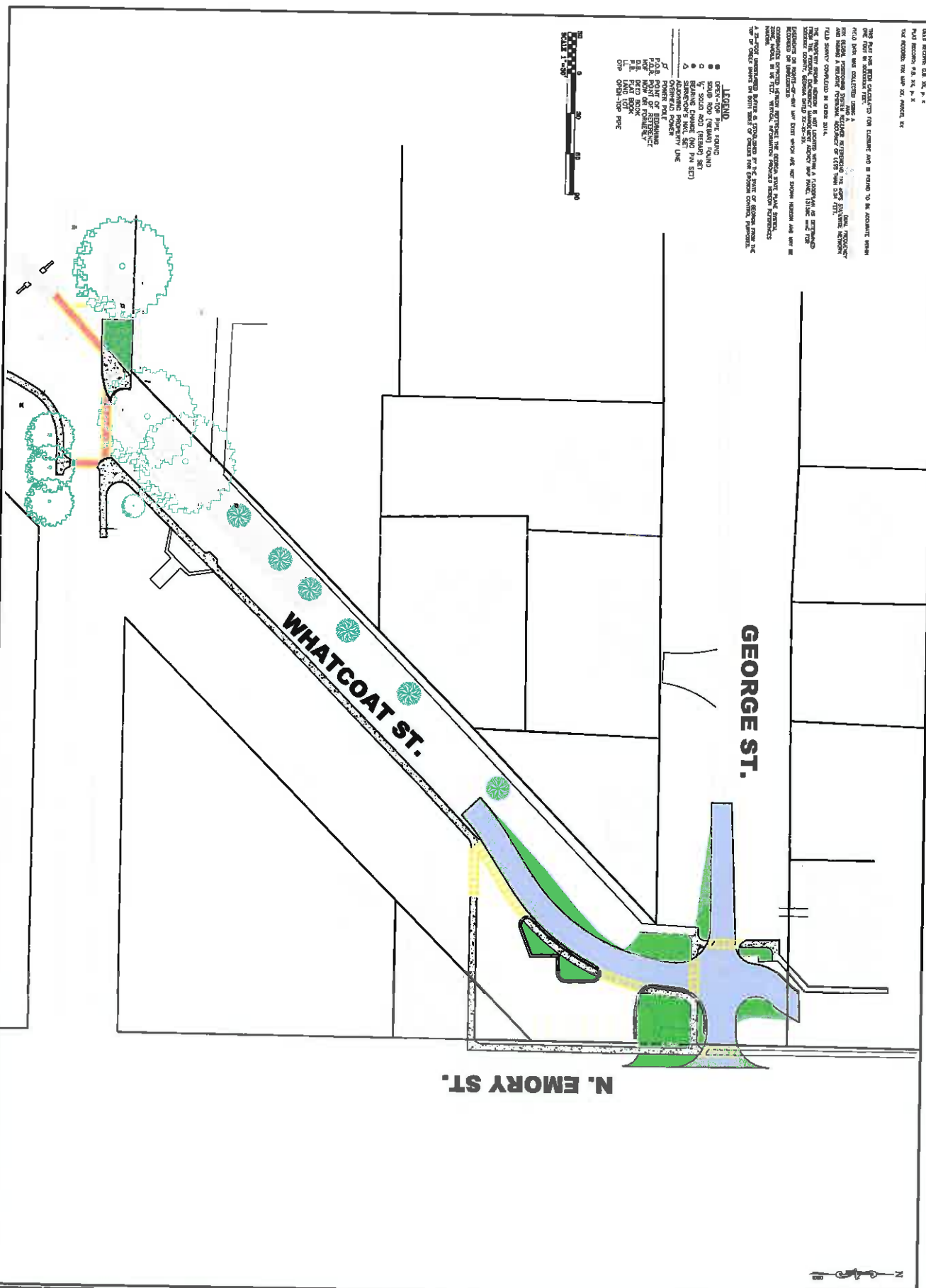
OXFORD, GEORGIA



NEGRC
NORTH EAST GEORGIA
REGIONAL COMMISSION
Geographic Information System

THE CITY OF OXFORD HAS REVIEWED THIS PLAN AND APPROVES THE PROPOSED IMPROVEMENTS TO THE EXISTING AND PROPOSED INTERSECTION OF GEORGE STREET AND WHATCOAT STREET. THIS REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLAN AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE INFORMATION OR THE FITNESS OF THE PROPOSED IMPROVEMENTS FOR ANY PARTICULAR USE. THE USER OF THIS PLAN ASSUMES ALL RESPONSIBILITY FOR THE USE OF THE INFORMATION AND FOR THE RESULTS OF ANY ACTION TAKEN THEREON.

LEGEND
 ■ POLE LIGHT
 ○ MOUNTAIN LAUREL TREE
 ◊ SEASIDE PLANT (NO PAV SET)
 △ SEASIDE PLANT (NO PAV SET)
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Rev	Revised Description	Date
0	Initial Issue	01/26/15
1	SW Intersection Added	03/16/16

City of Oxford
 Newton County, Georgia

WHATCOAT STREET
 GEOMETRY CONCEPT

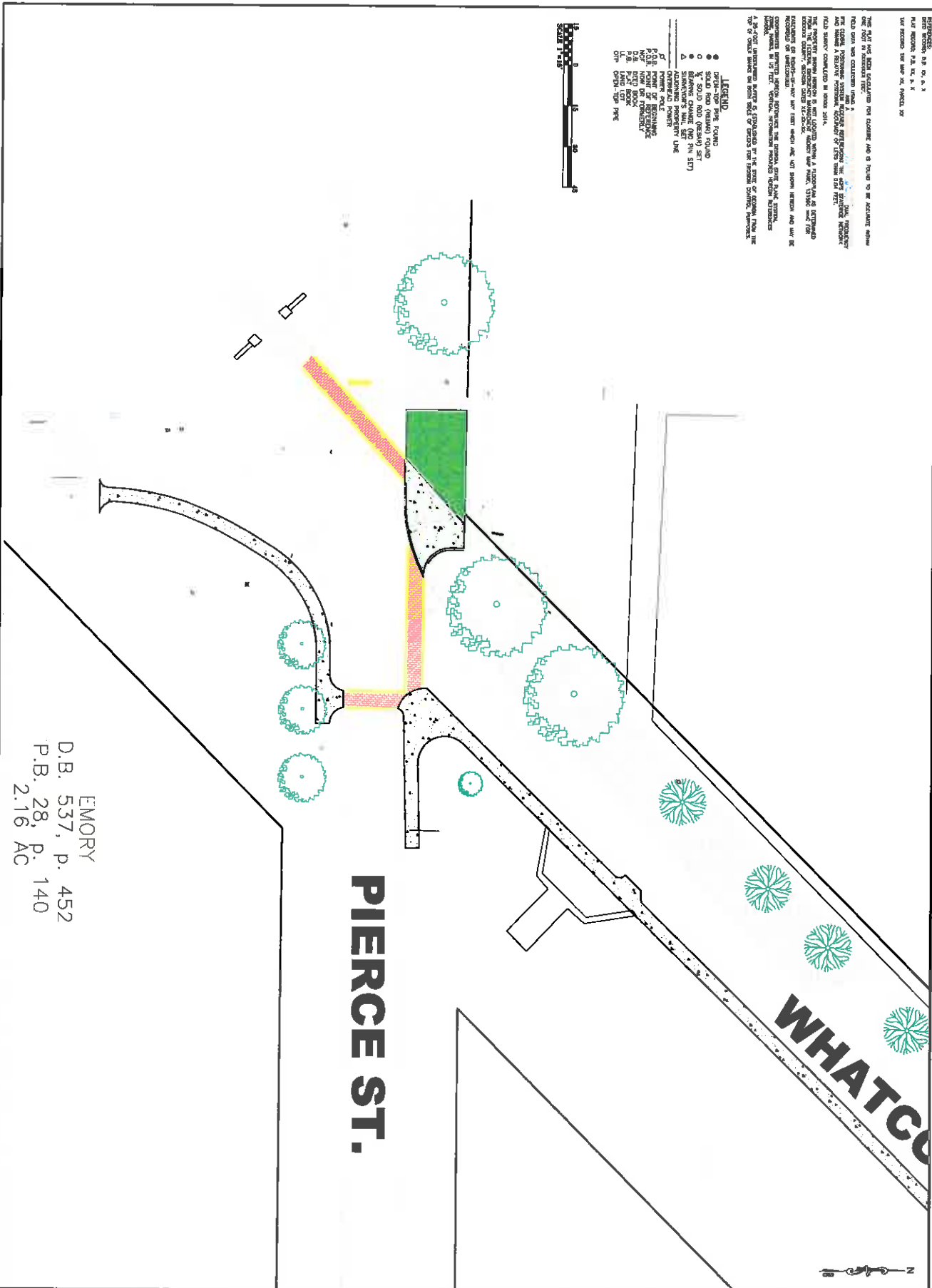


Sheet No. 1.0

DATE: 01/25/18
 DRAWN BY: J. B. B. A. K.
 CHECKED BY: J. B. B. A. K.
 DATE: 01/25/18

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- LEGEND**
- DRIVE-TOP PIPE FOUND
 - SOLID ROAD (DRAIN) FOUND
 - BOUNDARY (DRAIN) SET
 - BOUNDARY (SET)
 - △ SURVEYOR'S MARK SET
 - CENTERLINE POWER POLE
 - POWER POLE
 - POLE NUMBER OF REFERENCE
 - D.B. DRAIN BOUNDARY
 - L.B. LINE BOUNDARY
 - DRIVE-TOP PIPE



EMORY
 D.B. 537, p. 452
 P.B. 28, p. 140
 2.16 AC

PIERCE ST.

WHATCOAT ST.

Rev.	Revisions Description	Date
0	Initial Issue	01/25/18
1	Site Intersection Added	02/16/17

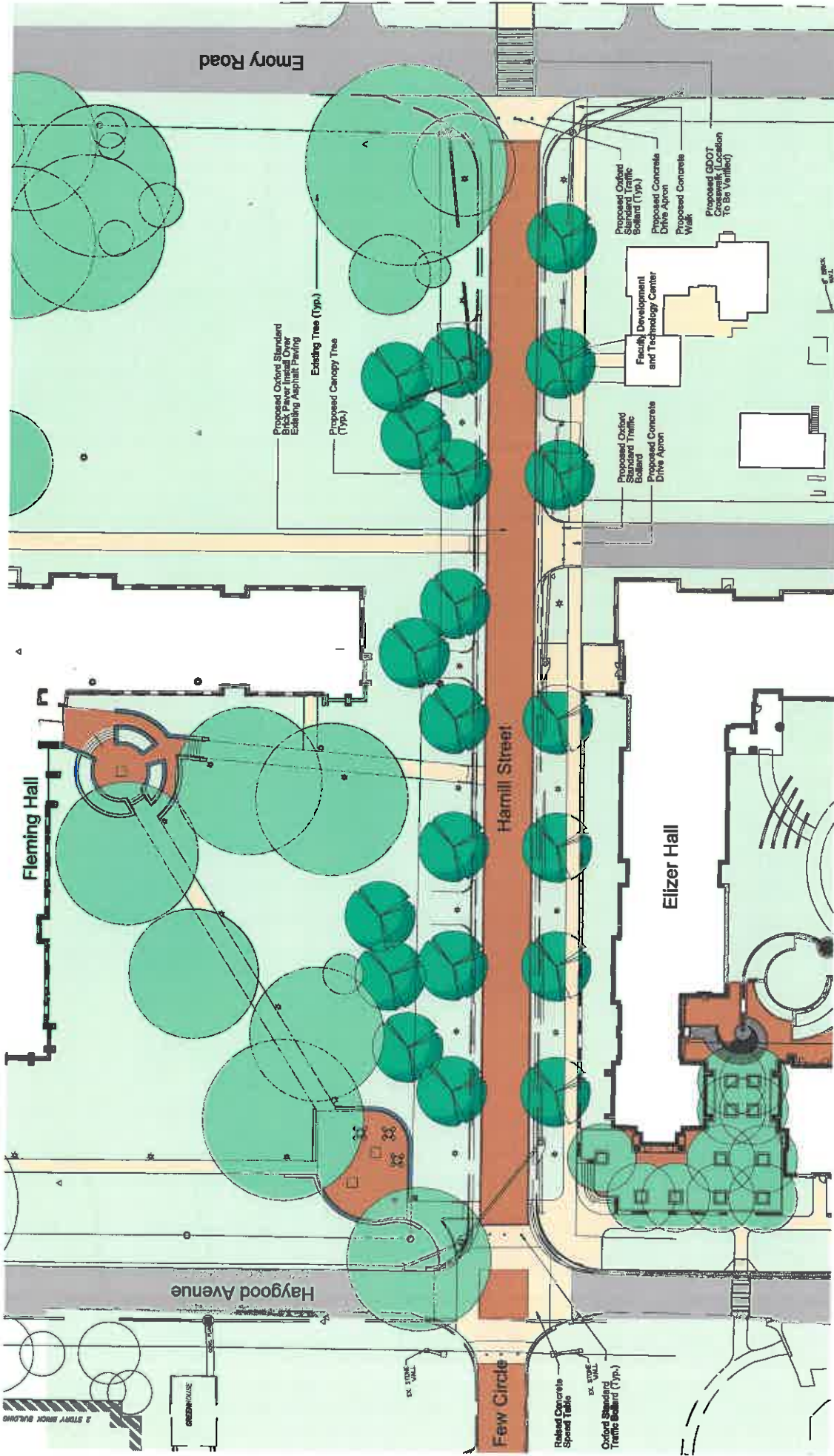
Sheet No. 2.0

City of Oxford
 Newton County, Georgia

WHATCOAT STREET
 GEOMETRY CONCEPT
 (CLOSEUP)



JORDAN
 ENGINEERS
 ARCHITECTS
 PLANNERS
 1000 N. UNIVERSITY BLVD. SUITE 1000
 FAYETTEVILLE, GA 30215
 TELEPHONE: (770) 424-2000
 FAX: (770) 424-2001
 Land Planning & Development Solutions



Oxford College
 Hamill Street Pedestrian Area
 Schematic Plan

Mike Besaw
1020 Emory St
Oxford Ga. 30054
Squarebikes@gmail.com

RECEIVED
FEB 20 2015

2/15/2015

The City of Oxford
Jerry D. Roseberry
110 West Clark Street
Oxford Ga. 30054

Dear City Council of Oxford:

This letter of intent is for the sole purpose to obtain a small parcel of land that is owned by the city of Oxford, located directly behind and or " in front of " 1020 Emory St Oxford Ga. 30054.

The parcel is only 136' X 105', 14,820 square feet.
(The width of my property 136', and only 105' back)

This parcel would allow me driving access to the front of my home, I simply only want a drive way to the front of my home, allowing handicap access to the front door, so certain members of my family can enter my home with ease and with out any trouble,

I did try and purchase two acres directly behind my home from Emmett O. Hughes that the city ended up obtaining, being that my home has no road frontage and shares an easement driveway, the city frowned upon the idea, and ended up with the entire six acres including the two acres that I wanted as well. If the city of Oxford would consider to grant me this small parcel I would be forever Grateful to a town that I already love and believe in, surly this sliver of an acre will not be missed by the city, I can not build on it, nor can I subdivide the land, I only want drive access to the front of my home. Please see the attached documents showing the very small parcel. I will pay to have it re-surveyed as well.

By chance the city of Oxford would sell me this small parcel, I would be prepared to make an offer in the sum of \$500.00 being that my funds are limited as I am in the process of opening a bicycle shop located on the town square of Covington, joining the camber of commerce, and getting very involved with our community. I ask that the city of Oxford please consider my request. Thank you for your time and acknowledgement.

Sincerely,



Michael C. Besaw

404-606-8788

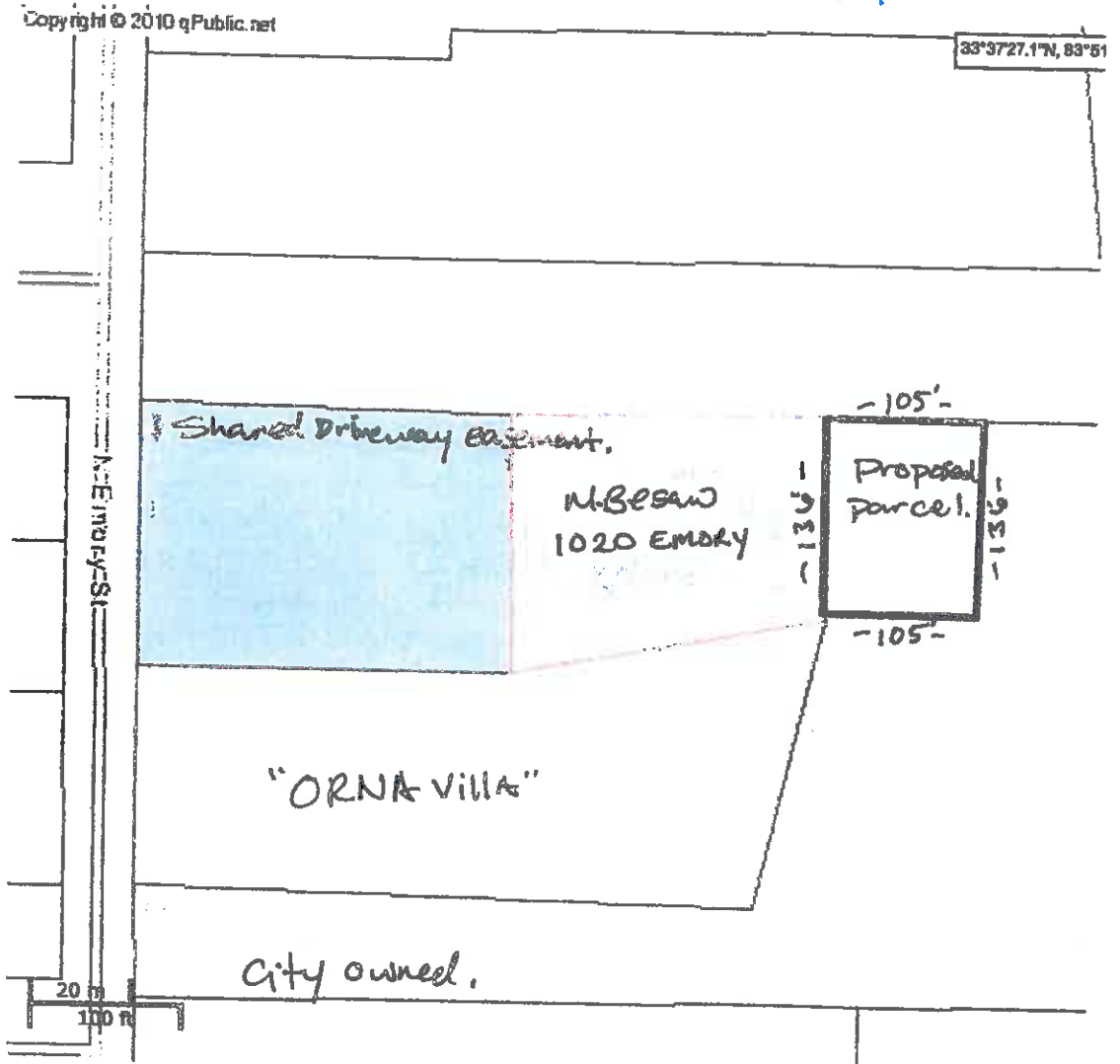
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 - Political Districts
 - Aerial Photos (2013)
 - Aerial Photos



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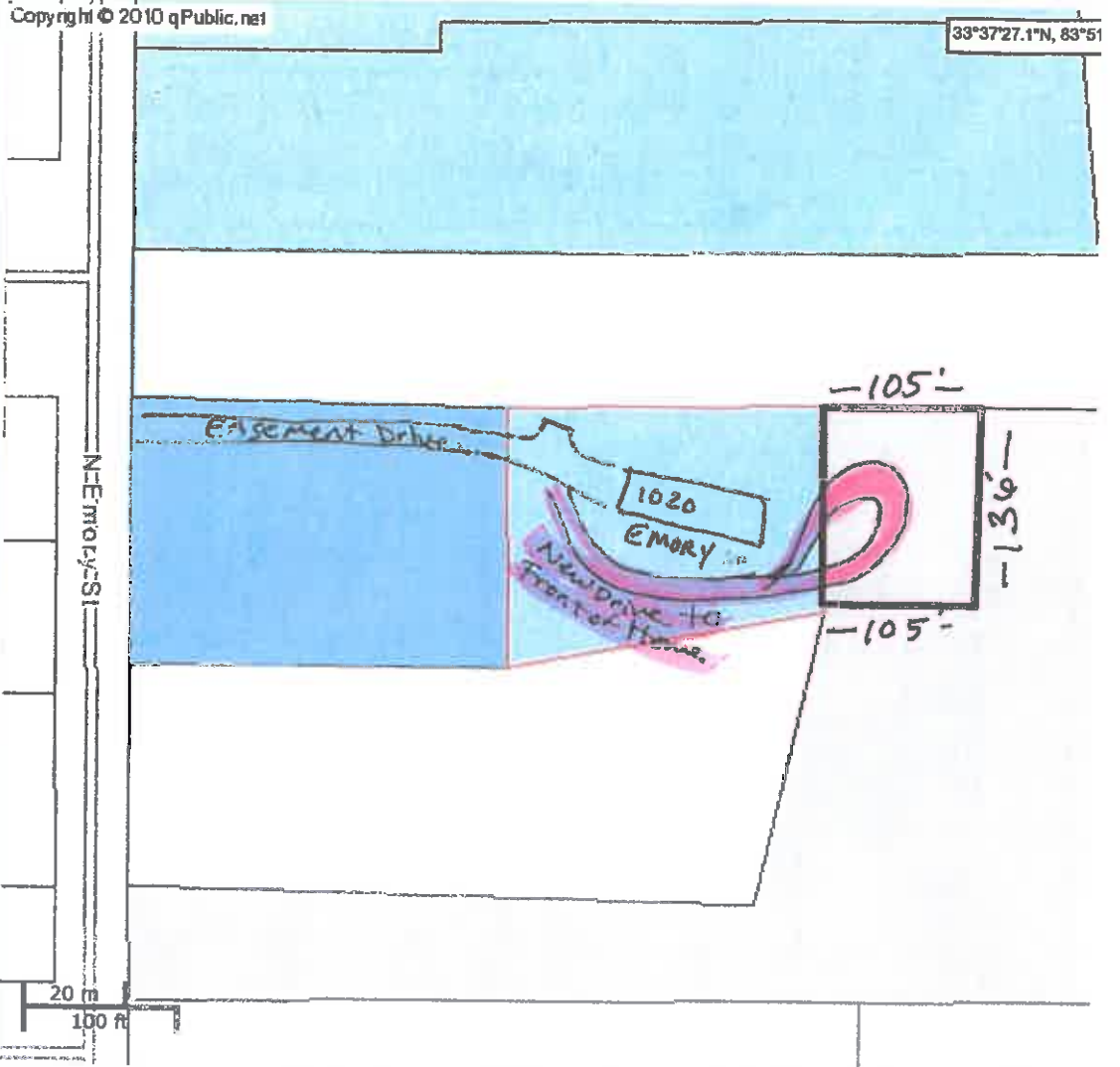
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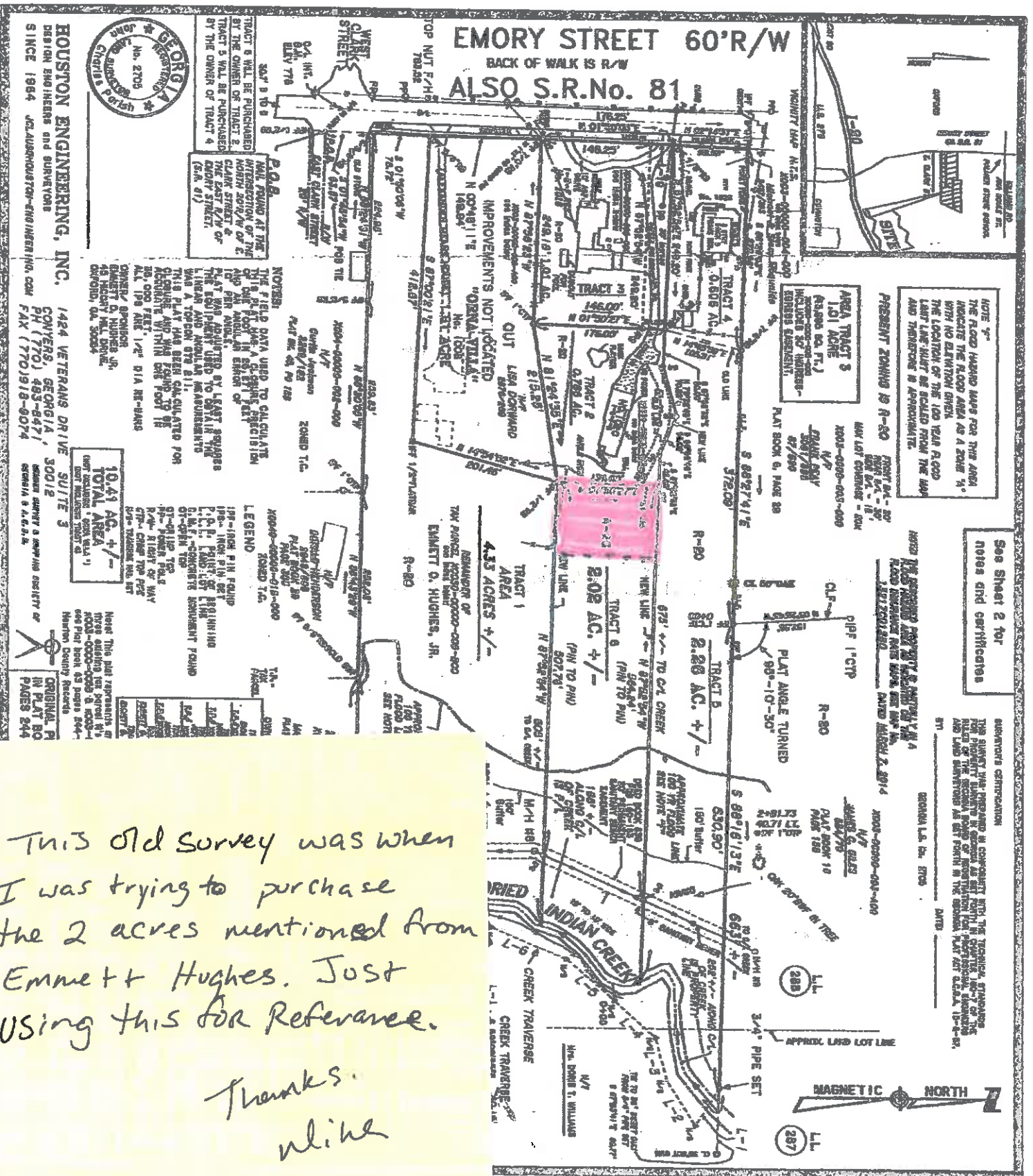
- Map Index
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EMORY STREET 60' R/W
 BACK OF WALK IS R/W
 ALSO S.R. No. 81

GEORGIA
 No. 2708
 LAND SURVEYING
 JOHN A. WARD & PARTNERS

HOUSTON ENGINEERING, INC.
 DESIGN ENGINEERS AND SURVEYORS
 SINCE 1964 424 VETERANS DRIVE SUITE 3
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TRACT 8 WILL BE PURCHASED BY THE OWNER OF TRACT 2 TRACT 5 WILL BE PURCHASED BY THE OWNER OF TRACT 4 (S.A. 11)

NOTES:
 THE FIELD DATA USED TO CALCULATE THIS PLAT WAS A SURVEY PRECISION 100 AND AN ERROR OF 1/100 IN THE LENGTH OF THE LINEAR AND ANGULAR MEASUREMENTS WAS A TOPCON STS 8.11.
 THIS PLAT WAS FOUND TO BE CORRECT AND WAS FOUND TO BE ACCURATE WITHIN ONE FOOT IN ALL 1/8" AND 1/4" DIA. METERS.
 OWNER: SPENCER EMMETT & HUGHES, JR. 42 HENRY HILL DRIVE, DORRIDA, GA. 30034

IMPROVEMENTS NOT LOCATED "ORNA-YILIA" No. 1008

REMARKS OF THE PARCEL: 433-0000-000-800 EMMETT & HUGHES, JR.

NOTE: 7" FLOOD MAPS FOR THIS AREA INDICATE THE FLOOD AREA AS A ZONE "A" WITH NO ELEVATION GIVEN. THE LOCATION OF THE 100 YEAR FLOOD LIMIT LINE MUST BE DEDUCED FROM THE MAP AND THEREFORE IS APPROXIMATE.

SEE SHEET 2 FOR NOTES AND CERTIFICATES

REMARKS: THE APPROXIMATE PROPERTY BOUNDARY LINE IS A FLOOD HAZARD RISK AREA. SEE MAP IN 1973 2012/2010. DATED MARCH 2, 2014

GEORGIA L.S. 8705

10.41 AC. +/- TOTAL AREA

ORIGINAL PLAT IN PLAT BOOK PAGES 244

This old survey was when I was trying to purchase the 2 acres mentioned from Emmett + Hughes. Just using this for Reference.

Thanks. Mike

LICENSE AGREEMENT

THIS REVOCABLE LICENSE AGREEMENT (the "License Agreement") is made and entered into as of the ____ day of _____, 2015, by and between the **CITY OF OXFORD, GEORGIA**, a Municipal Corporation of the State of Georgia ("City"), and **JEFFREY WEARING** and **JANICE D. WEARING**, of Newton County, Georgia (collectively "Wearing"),

RECITALS

A. City is the owner of certain real property located at Wesley Street, Oxford, Newton County, Georgia 30054 (the "Property" or "Licensed Area"), described in Exhibit "A", which is attached hereto is incorporated herein.

B. City desires to issue a License to Wearing (a portion of which shall be reserved for the exclusive use of Wearing, and a portion of which shall be non-exclusive to Wearing) for the use of a portion of the unopened right-of-ways of Coke Street and George Street, within the City of Oxford, Georgia, as designated by City, during the Term, as herein defined, for the following purposes only: to maintain the current approved passive uses as a pond, green space and extended yard area contiguous to Wearing's residence. (the "Uses"). The licensed area is further and more particularly described in Exhibit "A", attached hereto and incorporated herein by reference.

NOW, THEREFORE, for and in consideration of the sum of Ten (\$10.00) Dollars and other good and valuable considerations, the receipt and sufficiency of which are herewith acknowledged, the parties hereto intending to be legally bound, hereby agree as follows:

1. Grant of License. City hereby grants to Wearing the license to the Licensed Area for the Uses, provided that such Uses by Wearing shall not interfere with the use and enjoyment by City of any of City's other property or disturb the state of City's other property. The license shall be exclusive to Wearing for the portion of Licensed Area identified on the attached plat as "pond" and all portions of the Coke Street Right-of-Way north of said pond, within the Licensed Area; the balance of the Licensed Area – within the George Street Right-of-Way, not inclusive of the pond area shall be non-exclusively available for Wearing's use. Any other use of the Licensed Area by Wearing is expressly prohibited.
2. Security Deposit. \$_____.00 to be returned to Wearing so long as Wearing faithfully performs all obligations hereunder.

3. Term. The term of the License shall be from _____, 2015 through _____, 2015, midnight prevailing local time, (the "Term"), subject to City's right to terminate the license granted herein upon a Default, or for Convenience, as herein defined.
4. Payments by Wearing. As consideration for the rights and license granted herein, Wearing shall pay to City \$_____.00 annually for the Term, payable in advance, by January 1 of each year.
5. Wearing's Covenants. Wearing hereby covenants and agrees as follows:
- a. Wearing's use and exercise of this license shall comply with all applicable ordinances, laws and regulations of the City of Oxford and Newton County and all other applicable governmental authorities.
 - b. Except as expressly approved by City, Wearing shall not and shall have no right to construct temporary or other improvements at or about the Space, nor on any property under City's control without the prior, express written consent and approval of specific plans by City.
 - c. Wearing shall comply with all rules and regulations promulgated by City relating to the Space and the Property, from time to time.
6. Insurance. At all times during the Term, Wearing, at its sole cost and expense, shall keep, maintain and cause to be written a policy or policies of insurance with companies authorized to do business in the State of Georgia, insuring Wearing and City, as hereinafter defined, against any and all insurable liability in the form generally known as Home/Landowners and Property Damage insurance, including claims and demands made by any person or persons whomsoever for injuries received or property damaged in connection with the operation and maintenance of the Space and for any other risk insured by such policies, on an occurrence basis, with combined single limits of not less than \$1 Million. Evidence of such insurance satisfactory to City shall be delivered to City prior to the commencement of the Term, together with adequate evidence of the fact that premiums for such insurance have been paid. Such policies shall contain a provision that said policies shall not be canceled or terminated during the term hereof.
7. Default by Wearing. Upon Wearing's failure to perform, fulfill or observe any term or covenant contained in this license to be performed, fulfilled or observed by Wearing, or in situations involving potential danger to the health or safety of persons in, on or about the Property, the same shall be deemed a "default". Upon such event, City may, at its election, revoke and terminate this license and all rights and privileges granted herein, and exercise all rights and remedies available at law or in equity, including injunctive relief against the continued occupancy of the Space or Property by Wearing upon application to a court of competent jurisdiction, without requirement for posting of bond

or security. Upon such termination, Wearing will vacate the Licensed Area within thirty (30) days of notice and surrender Licensed Area to City.

8. Termination for Convenience by City. City may also, at its election, choose to revoke and terminate this license and all rights and privileges granted herein, at its convenience, with or without cause. Upon such termination, Wearing will vacate the Licensed Area within thirty (30) days of notice and surrender the Licensed Area.
9. Wearing's Indemnity. Wearing hereby indemnifies and holds City harmless from and against any and all claims, actions, damages, liabilities, and expenses resulting from or connected with any loss of life, personal injury and/or damage to personal or real property, arising from or out of the occupancy or use by Wearing of the Licensed Area or any part thereof or occasioned wholly or in part by any act or omission of Wearing, its officers, agents, contractors or employees, sub-licensees, and invitees. Wearing further indemnifies, releases from liability and holds City harmless from damages, abatement of rental, or otherwise, or any damage sustained by Wearing or any other person due to the Licensed Area, or part thereof or any appurtenances thereto becoming out of repair, or due to the happening of any accident, including, but not limited to, any damage caused by water, snow, windstorm, tornado and from any acts or omissions of Wearing. The foregoing to the contrary notwithstanding, in no event shall Wearing be required to indemnify City against Wearing resulting from affirmative acts or proven negligences solely on the part of City, and their respective its agents, contractors, or employees.
10. No Easement Created. City and Wearing intend that no easement be created by this license, notwithstanding that Wearing may incur expenses in connection with this license.
11. Notices. Any and all notices, demands, requests and responses thereto permitted or required to be given under this license shall be in writing, signed by or on behalf of the party giving such notice, and shall be delivered to the other party at the address of such other party set forth below:

If to City: CITY OF OXFORD, GEORGIA
110 W. Clark Street
Oxford, Georgia 30054
Telephone: 770-786-7004
Facsimile: 770-786-2211

If to Wearing: JEFFREY WEARING and JANICE D. WEARING
905 Wesley Street
Oxford, Georgia 30054
Telephone: _____
Telephone: _____

12. Miscellaneous. (a) This license constitutes the entire understanding of City and Wearing with respect to the subject matter hereof and may not be amended or modified except by a writing signed by the City and Wearing. (b) City shall not in any way or for any purpose be deemed or become a partner of Wearing in the conduct of Wearing's business or otherwise, nor a joint venturer or a member of a joint enterprise with Wearing. (c) Wearing shall not have the right to assign or sublet Wearing's rights under this license. (d) Time is of the essence of this license. (e) This license shall be construed in accordance with the laws of the State of Georgia and shall be binding upon and shall inure to the benefit of the parties hereto and their respective legal representatives. (f) The parties each represent that no real estate agent or broker has any interest in this license.

IN WITNESS WHEREOF, the undersigned parties have hereunto set their hands and affixed their seals as of the day and year first above written.

LICENSOR:

**CITY OF OXFORD, GEORGIA,
a municipal corporation of the State of Georgia**

By: _____
JERRY D. ROSEBERRY, MAYOR

Attest: _____
LAURAN WILLIS, CITY CLERK

LICENSEE:

JEFFREY WEARING

JANICE D. WEARING

STRICKLAND & STRICKLAND, LLP
ATTORNEYS AT LAW
P.O. BOX 70
COVINGTON, GEORGIA 30015-0070
TELEPHONE (770) 786-5460
FACSIMILE (770) 786-5499

EXHIBIT "A"

All that tract or parcel of land lying and being within the City of Oxford, Land Lot 288 of the 9th Land District of Newton County, Georgia, containing 3.62 acres, according to a plat of survey for the City of Oxford, made by Jordan Engineering, Robert O. Jordan, Georgia Registered Land Surveyor No. 2902, dated 11/14/2014, a reduced copy of the same plat by this reference thereto is incorporated herein for a more particular and accurate description of said property, as Exhibit "B".

Subject to all easements and restrictions of record.

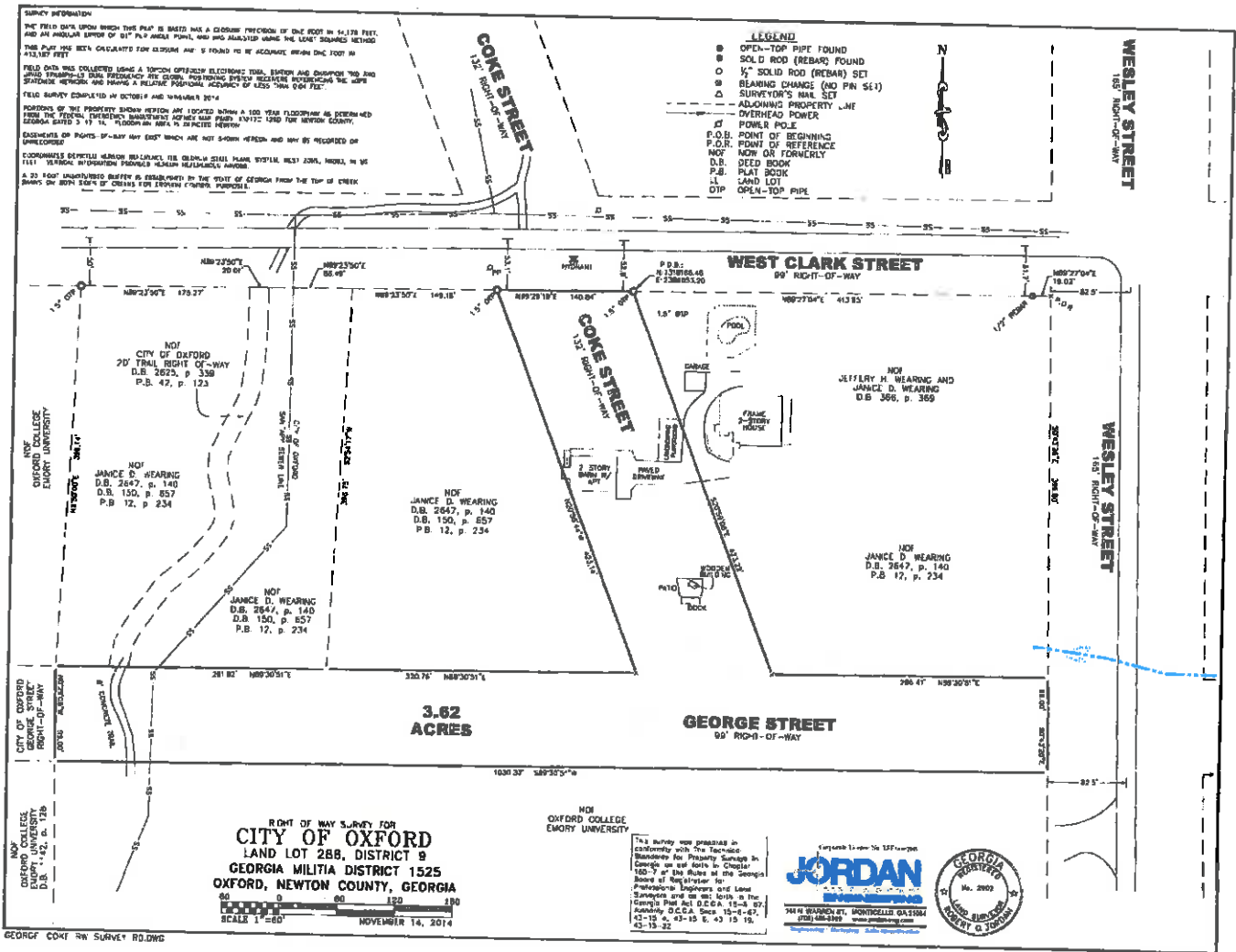


Exhibit "B"

SURVEY INFORMATION:
 THIS PLAT IS BASED ON A CLOSURE PRECISION OF ONE FOOT IN 14,783 FEET, AND AN ADJUSTED ERROR OF 0.71 PER HUNDRED FEET, AND WAS ADJUSTED USING THE LEAST SQUARES METHOD.
 THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 415,187 FEET.
 FIELD DATA WAS COLLECTED USING A TRIPOLI OPTOELECTRONIC TOTAL STATION AND CLOSURE WAS ADJUSTED USING THE LEAST SQUARES METHOD. THE CLOSURE WAS ADJUSTED USING THE LEAST SQUARES METHOD. THE ADJUSTED ERROR OF THE SURVEY IS ONE FOOT IN 415,187 FEET.
 FIELD SURVEY COMPLETED IN OCTOBER AND NOVEMBER 2014.
 PORTIONS OF THE PROPERTY SHOWN HEREON ARE LOCATED WITHIN A 100-YEAR FLOODPLAIN AS DETERMINED FROM THE FEDERAL FLOOD INSURANCE ADMINISTRATION AGENCY MAP PANEL 120712D FOR NEWTON COUNTY, GEORGIA, WHICH SHOWS A 100-YEAR FLOODPLAIN AREA AS DEPICTED HEREON.
 CONDUITS OR RIGHTS-OF-WAY MAY EXIST WHICH ARE NOT SHOWN HEREON AND MAY BE RECORDED OR UNRECORDED.
 COORDINATE INFORMATION PROVIDED IN THIS PLAT IS BASED ON THE GEORGIA STATE PLANE SYSTEM, WEST ZONE, NAD83, IN US FEET. VERTICAL INFORMATION PROVIDED HEREON IS BASED ON THE STATE OF GEORGIA FROM THE TOP OF CREEK BENCHMARKS ON BOTH SIDES OF CREEKS FOR EMBROIDERY CONTROL PURPOSES.

WESLEY STREET
 165' RIGHT-OF-WAY

LEGEND:
 ○ OPEN-TOP PIPE FOUND
 ● SOLID ROD (REBAR) FOUND
 ◐ 1/2" SOLID ROD (REBAR) SET
 ○ BEARING CHANGE (NO PIN SET)
 ◐ SURVEYOR'S NAIL SET
 --- ADJOINING PROPERTY LINE
 --- OVERHEAD POWER
 ○ POWER POLE
 ○ POINT OF BEGINNING
 ○ POINT OF ENDING
 ○ NOW OR FORMERLY
 ○ D.B.
 ○ DEED BOOK
 ○ P.B.
 ○ PLAT BOOK
 ○ LAND LOT
 ○ LTT
 ○ OPEN-TOP PIPE

COKE STREET
 132' RIGHT-OF-WAY

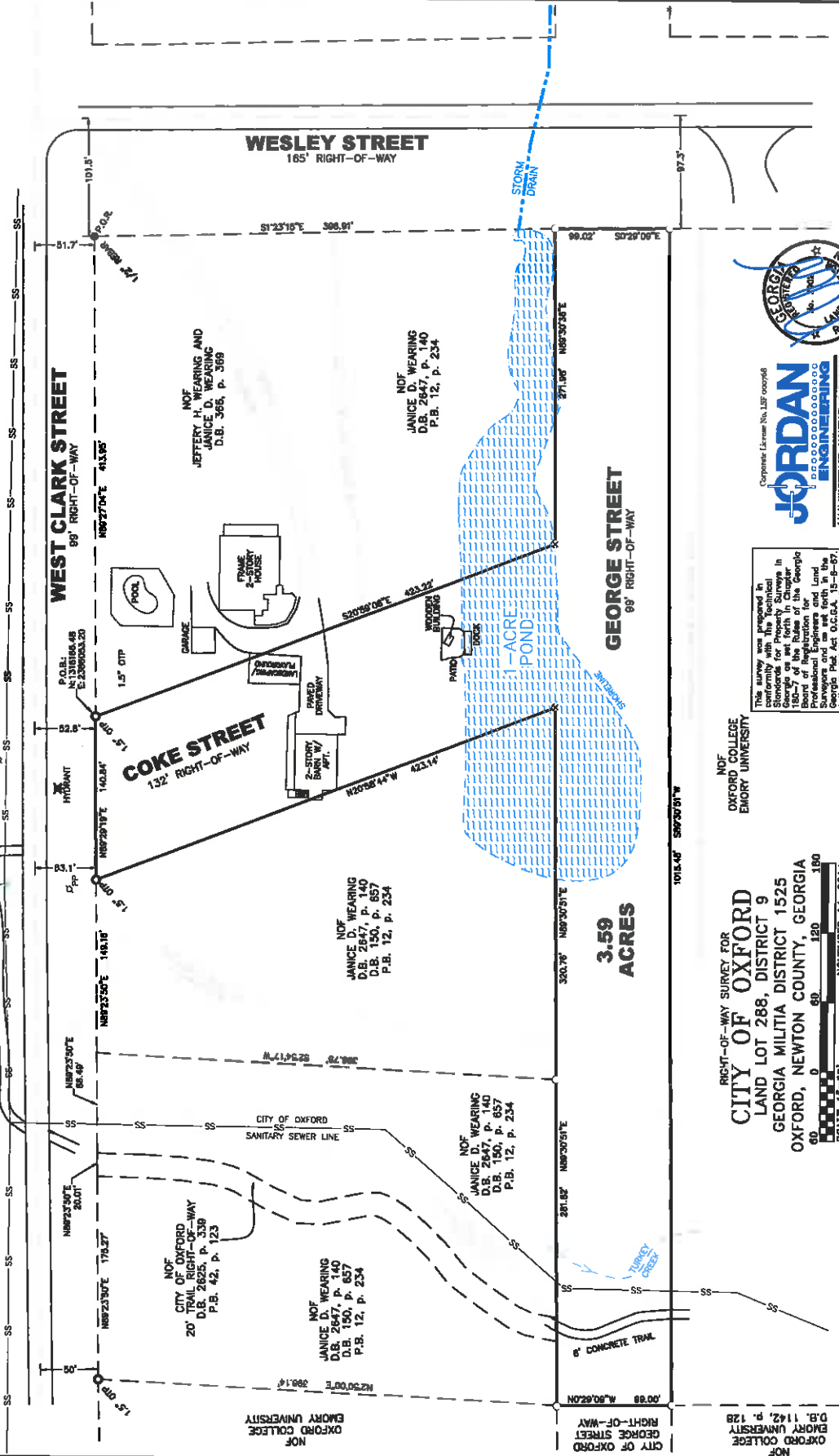
WEST CLARK STREET
 89' RIGHT-OF-WAY

COKE STREET
 132' RIGHT-OF-WAY

WESLEY STREET
 165' RIGHT-OF-WAY

GEORGE STREET
 98' RIGHT-OF-WAY

3.59 ACRES



Copyright License No. 12F 000066
JORDAN ENGINEERING
 144 N. WASHINGTON STREET, SUITE 103, ATLANTA, GA 30309
 (770) 464-3189
 www.jordan-eng.com

This survey was prepared in conformity with the Technical Code of the State of Georgia, in accordance with the Rules of the Board of Registration for Professional Surveyors and as set forth in the Georgia Public Code, §§ 43-15-1, 43-15-2, 43-15-3, 43-15-4, 43-15-5, 43-15-6, 43-15-7, 43-15-8, 43-15-9, 43-15-10, 43-15-11, 43-15-12, 43-15-13, 43-15-14, 43-15-15, 43-15-16, 43-15-17, 43-15-18, 43-15-19, 43-15-20, 43-15-21, 43-15-22.

RIGHT-OF-WAY SURVEY FOR
CITY OF OXFORD
 LAND LOT 288, DISTRICT 9
 GEORGIA MILITIA DISTRICT 1525
 OXFORD, NEWTON COUNTY, GEORGIA
 NOVEMBER 14, 2014
 UPDATED 2/24/15 TO SHIFT WESLEY ST. R/W

NOF
 OXFORD COLLEGE
 EMORY UNIVERSITY
 D.B. 1142, P. 128
 NOF
 OXFORD COLLEGE
 EMORY UNIVERSITY
 D.B. 1500, P. 657
 P.B. 12, P. 234
 NOF
 JEFFERY H. WEARING AND
 JANICE D. WEARING
 D.B. 366, P. 369
 NOF
 JANICE D. WEARING
 D.B. 2647, P. 140
 D.B. 1500, P. 657
 P.B. 12, P. 234
 NOF
 JANICE D. WEARING
 D.B. 2647, P. 140
 D.B. 1500, P. 657
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 P.B. 12, P. 234
 NOF
 JANICE D. WEARING
 D.B. 2647, P. 140
 D.B. 1500, P. 657
 P.B. 12, P. 234

STATE OF GEORGIA
COUNTY OF NEWTON

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF OXFORD TO AMEND CHAPTER 36 UTILITIES, ARTICLE IV SEWER SERVICE, BY ADDING SECTION 36-93 PARAGRAPH (H) MINIMUM SEWER CHARGE IF UNCONNECTED; TO REPEAL ALL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY, AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City pursuant to O.C.G.A. Sec. 36-35-3 known as the “Home Rule for Municipalities”, is authorized under paragraph (a) of the rule to adopt clearly reasonable ordinances, resolutions or regulations related to its property, affairs, and local government for which no provision has been made by general law and which are not inconsistent with the Constitution or any charter provision applicable thereto; and

WHEREAS, the Mayor and Council of the City deem it in the best interest of the government and the residents of the City, and further as a matter of public safety, to establish a minimum sewer fee for those owners whose properties lie within the City, and which are required to be connected to public sewer, but who have failed to timely complete the connection; and

WHEREAS, the Mayor and Council of the City of Oxford have determined that the proper means of addressing said concern is to amend Chapter 36: Utilities; Article IV: Sewer Service: Section 36-93: Use of Public Sewers Required; and

NOW THEREFORE, be it ordained by the Mayor and Council of the City of Oxford that Chapter 36: Article IV: Section 36-93 be amended by adding paragraph (h), as follows:

(Additions are in *underlined bold italics*)

Section 1.

Section 36-93 Use of public sewers required.

(h) Minimum sewer charge if unconnected. Any owner of a property situated within 100 feet of rights-of-way containing public sewer, who has been timely notified of the requirement to connect to the public sewer line as required by paragraph (e), and who has not done so, shall be

charged the minimum sewer charge each month until the required connection is properly made. This charge shall begin at the conclusion of any associated judicial proceedings, and shall be included within the City's utility bill and shall be in addition to any judicial penalties incurred for failing to comply with the requirements of paragraph (e).

Section 2. Repeal of All Ordinances in Conflict

All ordinances and resolutions or portions thereof in conflict with this ordinance are repealed to the extent of their conflict.

Section 3. Severability

If any section, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, and such remainder shall remain in full force and effect.

Section 4. Effective Date

Pursuant to Sec. 2-21 (9) (D), this Ordinance shall be in full force and effect five (5) days after its final passage.

First reading, this 2nd day of March 2015.

Second reading and adoption, this 6th day of April 2015.

CITY OF OXFORD

Jerry D. Roseberry, Mayor

Sarah T. Davis, Council Member

David Eady, Council Member

George R. Holt, Council Member

Lyn Pace, Council Member

Terry A. Smith, Council Member

James H. Windham, Council Member

ATTEST:

Lauran Willis, City Clerk

{The Seal of the City of Oxford, Georgia}

APPROVED AS TO FORM:

C. David Strickland, City Attorney



APPLICATION FOR DEVELOPMENT PERMIT APPROVAL

This is NOT a Building Permit, but is a requirement for an application to the Newton County Planning & Development Department for the appropriate required Newton County Building Permit.

All applicable items must be filled out, or marked N/A.

Completed form to be submitted 14 days before next meeting of Planning Commission.

1) GENERAL INFORMATION

Name of Applicant: Oxford College of Emory University Date of Application: 3/6/15

Address of Applicant: 810 Whitecoat St. Oxford, GA 30054

Telephone # (s) of Applicant: 770.784.8478

Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): 602, 604 & 608 Emory Street.

Owner of above location(s): Emory University

Name of General Contractor (if different from Applicant): _____

Type of work: New building Addition Alteration Renovation Repair Moving
 Land Disturbance Demolition Other

Type of dwelling: Single Family Multi-family Included Apartment Number of units: 3

Briefly describe the proposed work: Request Amendment of zoning to institutional campus.

Does the proposed work change the footprint (ground outline), of any existing structures or add structure(s)? NO YES
If "No" is checked; no further information is required, and the City Clerk can approve this document.

If "Yes" is checked, list additions to: Heated Sq.ft. _____ Unheated Sq.ft. _____ Garage Sq.ft. _____ New Sq.ft. _____

Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes No

2) ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)

Zoning District _____

Setback requirements:

Front setback _____ ft. Side setback _____ ft. Rear setback _____ ft.

Minimum required lot width at building line _____ ft.

3) MECHANICAL INFORMATION

A) Sewerage (if plumbing is included in proposed work): City Sewer Septic Is this a change? Yes No
If so, describe (use additional pages as required): _____

B) Water Supply (if plumbing is included in proposed work): City Water Well Is this a change? Yes No
If so, describe: _____

C) Number of Baths (if plumbing is included in proposed work): Full Half Is this a change? Yes No
If so, describe: _____

D) Heating: (if HVAC is included in proposed work): Electric Gas Oil Propane Other
Is this a change? Yes No If so, describe: _____

4) STRUCTURAL INFORMATION

Type of Foundation: Moveable Pier & Footer Slab on grade Basement Other

Type of Construction: Frame Masonry Structural Insulated Panel Insulated Concrete Form Panelized
 Industrialized Manufactured

5) SITE PLAN DRAWINGS (required for changes to the footprint of existing structures)

- A) Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the Zoning District on all drawings.
- B) Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed structure(s) to the lot lines.
- C) Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any structure(s) on the site.
- D) The following dimensions below **MUST** be included on the drawings:
 - Width of lot at proposed work location ___ feet Width of new work ___ feet
 - Depth of lot at proposed work location ___ feet Length of new work ___ feet
 - Height of new work ___ feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts)

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE FOLLOWED. GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR REGULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION.

[Signature]
 Signature of Applicant

Sheelah G. Conner



----- OFFICIAL USE ONLY -----
DEVELOPMENT PERMIT

Date Received by City Clerk: _____
 Date Reviewed by the Planning Commission: _____

The proposed work contemplated by this application meets the appropriate development standards for the Zoning District noted above. **This is not a building permit in Newton County.**

Approved by: _____ Date: _____
 Planning Commission

Development approval is hereby issued, and the applicant is authorized to apply for a building permit with the City of Oxford Building Inspector, designated as the Newton County Planning & Development Department. **This Development Approval expires six months from date issued.**

Issued by: _____ Date: _____
 Zoning Administrator

NOTE: this document must be accompanied by all supporting documentation, also signed by the Planning Commission, for consideration by the Newton County Planning & Development Department for a building permit.

MAGNETIC
N

LEGEND

1. ALL DIMENSIONS ARE IN FEET AND INCHES.

2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.

3. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

4. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

5. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

6. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

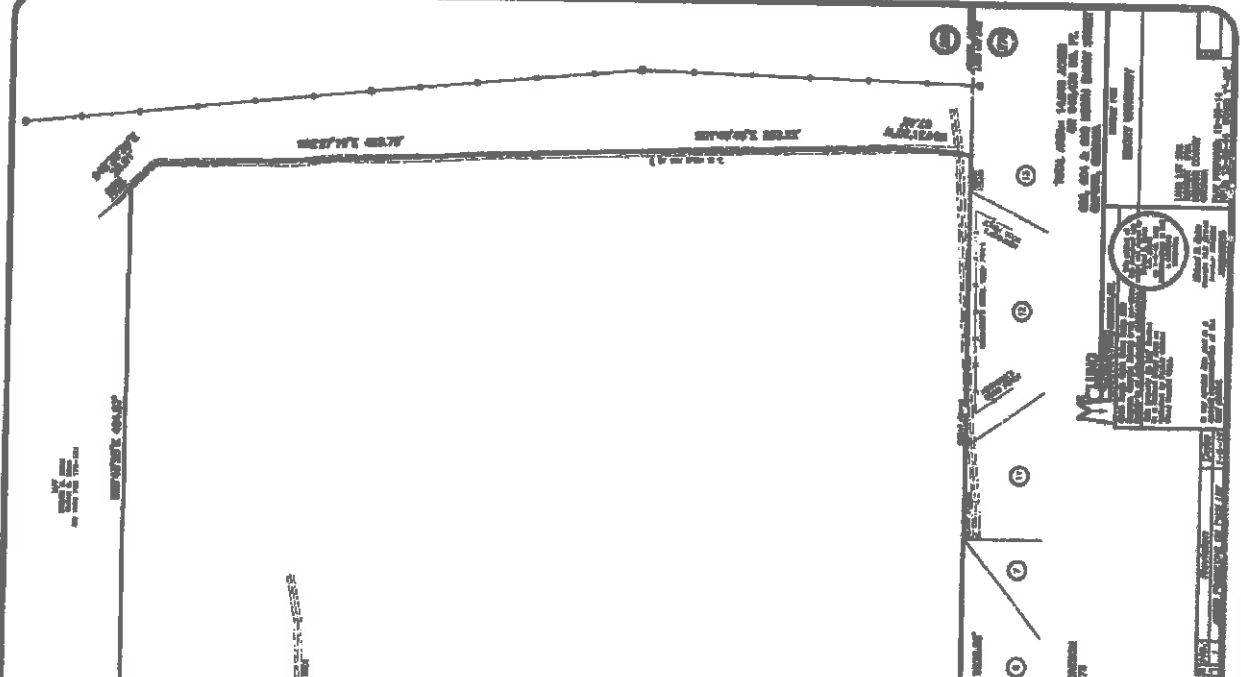
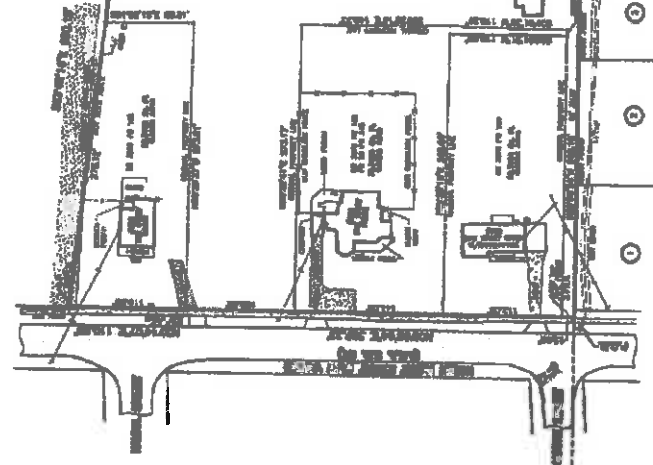
7. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

8. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

9. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

10. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

NO.	DESCRIPTION	QTY	UNIT
1	CONCRETE	100	YD
2	STEEL	50	TON
3	BRICK	200	1000
4	CEMENT	50	TON
5	SAND	100	YD
6	GRAVEL	100	YD
7	WOOD	100	CU YD
8	GLASS	100	CU YD
9	PAINT	100	GA
10	ROOFING	100	CU YD



NOTICE

THIS PLAN WAS PREPARED BY THE ARCHITECT AND ENGINEER FOR THE PROJECT AND IS NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF THE ARCHITECT AND ENGINEER.

DATE: 10/15/2010

PROJECT: [REDACTED]

ARCHITECT AND ENGINEER: [REDACTED]



EMORY
OXFORD
COLLEGE

Finance and Operations

March 6, 2015

Bob Schwartz
City of Oxford
Zoning Administrator

Dear Mr. Schwartz,

Oxford College of Emory University requests an amendment from the current zoning for 602, 604, and 608 Emory Street to become zoned as Institutional Campus. It is the intent of Oxford College to improve and utilize these buildings as offices for faculty and staff. We formally request the consideration of this zoning change to accommodate the extreme need for office space at Oxford College. Oxford College is prepared to move quickly to assess and restore the buildings to create spaces appropriate for office use. Consideration will also be made to ensure that changes made to the buildings will allow them to remain an aesthetically appropriate part of the community.

Sincerely,

Kendra Mayfield

Sr. Manager, Operations

Oxford College of Emory University

Oxford College of Emory University
216 Seneb Hall
100 Hamill Street
Oxford, Georgia 30054

An equal opportunity, affirmative action university

Tel 770.784.8325
Fax 770.784.8364
oxford-financial@listserv.cc.emory.edu
www.oxford.emory.edu/finance

Oxford Zoning Map



March 6, 2015

Sources: Esri, HERE, DeLorme, USGS, Imagery, Mapbox, P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),



Oxford College
16 February 2015 Future Development Plan Revisions
Emory Road Properties

Project	Date	Status
Determine who is 100' from a sewer line and how to enforce ordinance	12/6/2013	We will have a report to Council for the January work session.
Scheduled completion 2/17/2014; Assigned: Bob, Lauran, & Jody; STARTED 12/1/2013; original project was 2009; §36-93e mandatory connection adopted 10/9/2006	3/13/2014	Lauran and Jody have almost completed their analysis.
	2/16/2015	8 connected; one underway, 2 agreements signed; 3 title checks have been sent to city attorney. Checking elevations and availability of taps for balance.
	2/26/2015	Received 3 title checks. Submitted 2 names to police department
	3/13/2015	Preparing additional letters.

Bike/Pedestrian Pathways/Trails/Stairways	Date	Status
STARTED 7/1/14; 2008 STWP	7/31/2014	Received announcement of August pre-application informational meeting about state trails grants.
	3/31/2015	Should hear from state on grant award.

Cemetery Mapping	Date	Status
Assigned: Lauran; STARTED 7/1/14; Discussed at Council meeting 8/6/2001	7/16/2014	Contractor will start in August; plans to finish by end of October.
	9/15/2014	Len Strozier has started, made one visit, and has completed 25% of GPS mapping. Will return first week in October for about 3 days.
	10/17/2014	Radar work is complete, Len Strozier is working on preparing the map.
	1/26/2015	Contractor plans to be finished February 15.
	2/16/2015	Len Strozier made report at Cemetery Association meeting on 2/15. Will submit preliminary final report to Lauran on 2/27/15.
	3/13/2015	Waiting to hear from Len Strozier

City Archives	Date	Status
Assigned: Bob & Lauran; STARTED 7/1/14; 2008 STWP	8/21/2014	Checked with State Archives, they only accept municipal documents older than 1875. We have minutes from 1912+.

Project	Date	Status
	2/27/2015	Delivered minutes and map to Emory Archives along with signed agreements. Emory Archives will give us periodic progress reports.

City Reference Signs		
STARTED 7/1/14; Assigned: Bob; Discussed at Council meeting 9/12/2011	7/17/2014	Sent Email to Laura McCanless.
Funded in FY2014 budget. 2008 STWP	7/18/2014	Laura and her husband do not have time to work on this project.
	9/15/2014	Mayor Roseberry has requested a proposal from a sign company.
	10/20/2014	Will be discussed at work session.
	12/1/2014	Alternative selected at council meeting.
	1/26/2015	Review final draft of signs at work session.
	2/2/2015	Review final draft at council meeting.
	2/16/2015	Discussed at work session. Assigned to ad hoc committee.
	3/2/2015	Reviewed committee report at council meeting.
	3/16/2015	Review committee report at work session.

City Master Plan Implementation		
Assigned: Council; STARTED 7/1/14	7/21/2014	Met with NEGRC several times. John Devine and Nina Kelly met with City Council at July 21 work session.
	8/4/2014	Mayor, Jim, and Bob to meet with John and Nina.
	8/18/2014	Will discuss NEGRC draft at work session.
	9/4/2014	Mayor, Jim, and Bob met with John and Nina to review changes from work session and plan next steps.
	10/17/2014	Nina Kelly is working on implementation plan.
	12/16/2014	Received Oxford Town Center Development Strategy from Nina Kelly, NEGRC.

City Park Land Acquisition		
Assigned: Council; STARTED 7/1/14; 2008 STWP	8/4/2014	discussion during City Council meeting.

Electric System Improvements		
Assigned: Jody; STARTED 7/1/14	8/5/2014	Jody working with Greg Lee on project to replace lines in Oxford Square.

Project	Date	Status
	1/5/2015	Purchase order approved at council meeting.
	1/20/2015	Marable-Pirkle on site and work is underway.
	2/2/2015	All new poles set and new wire being installed.
	2/16/2015	Almost done. Should be finished by 2/20/15.
	2/25/2015	Final inspection done by Jody Reid and Greg Lee. Project complete.

Moore Street Sidewalk		
Assigned: Jody & Bob; STARTED 7/1/14	7/21/2014	Robert Jordan to discuss with Council at July 21 work session.
	7/31/2014	Robert is working on a sketch of proposed easement so we can discuss with Oxford College.
	8/13/2014	Sketch sent to Oxford College for review.
	10/20/2014	Discuss at work session.
	11/6/2014	Met with Oxford College to discuss.
	2/2/2015	Oxford College is conducting a drainage study of the impact of the sidewalk on the runoff from the woods north of Moore Street. Study should be complete in June.

North Emory Street Sidewalk		
STARTED 7/1/14	7/21/2014	Robert Jordan discussed with Council at July 21 work session.
	7/31/2014	Robert has started preliminary evaluation of which side of the road to use for the sidewalk.
	10/20/2014	Discuss at work session.
	3/16/2015	Discuss at work session.

Pedestrian Bridge/Sidewalk		
STARTED 7/1/14; grant accepted 11/5/2012; managed by City of Covington	7/21/2014	Proposed sidewalk now extends to Fletcher St. URS Engineering is working on plans for pedestrian bridge and sidewalk under contract with City of Covington.

Software Upgrade Clerk's Office		
Assigned: Lauran; STARTED 7/1/14	7/21/2014	Implementation is scheduled for February, 2015.
	12/12/2014	New server and receipt printers received. Installation of software may be pushed to March.
	1/26/2015	Implementation now scheduled for April.
	3/11/2015	Lauran asked Harris Inc. to schedule the implementation soon.

Project	Date	Status
Storm Drainage - George Street Park		
Assigned: Jody; STARTED 7/1/14	7/21/2014	Robert Jordan to discuss with Council at July 21 work session.
	7/30/2014	Jody taking bids for Whatcoat storm water culvert.
	7/31/2014	Robert working on design for George St. park drainage repairs or replacement.
	8/29/2014	Whatcoat culvert replaced.
	9/15/2014	Robert has completed plans for George St. park drainage repairs.
	10/20/2014	May be a project for FY16 budget, will be discussed at work session.
	12/12/2014	Will be budget request for FY16.
	2/24/2015	Met with Robert Jordan & Jody. Robert will prepare budget estimate by 3/13. Will be included in capital requests for FY16.

Street Repairs and Traffic Control		
Assigned: Jody; STARTED 7/1/14	7/21/2014	Will have recommendations for street resurfacing using LMIG funds by October work session.
	10/20/2014	Discuss at work session.
	11/17/2014	LMIG application submitted.
	1/26/2015	Jody is talking to Newton County to schedule resurfacing.

Water/Sewer System Improvements		
Assigned: Jody & Bob; STARTED 7/1/14; 2008 STWP	7/21/2014	Robert Jordan to discuss with Council at July 21 work session.
	7/21/2014	On hold until sewer availability list completed.
	3/13/2015	Discuss selection of area as part of FY2016 budget.

Whatcoat Street		
Assigned: Bob; FY2014 budget	11/19/2012	Contract with Peter Drey for design.
	7/1/2013	Whatcoat streetscape in FY2014 capital budget.
	10/5/2014	Estimates for some of work received from Jim Williams, Designed Installations.
	12/1/2014	Council selects design option, referred to city engineer for detailed layout and cost estimates
	1/26/2015	Work Session - Report from city engineer on detailed layout and cost estimate.
	3/16/2015	Work Session - Robert will report on revised layout and cost estimate.

Project	Date	Status

Coke and George St ROW		
Assigned: Bob	6/26/1895	Lease for portions of Coke Street and George Street granted to Bishop A. G. Haygood for 99 years.
	0/0/1972	Jeff and Janice Wearing purchase property.
	2/16/2015	Will be discussed at work session.
	3/2/2015	Will discuss license agreement at council meeting.
	3/16/2015	Will be discussed at work session.

City Street Surveys		
Assigned: Bob	12/15/2014	Council requested cost estimate from city engineer to survey city streets within area bounded by Richardson and Moore and Hull and Emory.
	1/26/2015	Will have estimate from Robert Jordan.
	2/16/2015	Discussed at work session. Will be considered as part of FY2016 capital budget.

Pocket Parks		
Assigned: Bob	12/15/2014	Council requested cost estimates for three pocket parks.
	3/13/2015	to be included in FY2016 budget.

Victoria Station Lift Station		
Assigned: Jody & Bob	1/5/2015	Discussed at Council meeting. Will get cost estimates for pump upgrades in FY2016 budget.
	2/24/2015	Bob & Jody met with Robert. Robert will prepare budget estimate by 3/13 to be considered as part of FY16 capital budget.

George Street Trail Extension		
Assigned: Bob	2/16/2015	Discussed work session. Will be considered as part of FY2016 capital budget.
	2/24/2015	Robert will prepare budget estimate by 3/13.

Pedestrian Crossing on SR81		
	3/2/2015	Ongoing discussions with Oxford College and GDOT.